

EASTON PARISH COUNCIL

All members of Easton Parish Council were summoned to attend the Parish Council meeting advertised to be held in St Peter's Church, Easton on Thursday, 16th October 2025 at 7.30pm

- 111 **Apologies** for absence received from M Baker MBE and Mrs P Bell.
Other Councillors Messrs. R Burton, S Thomason and C Wood present'

It was agreed Mr Clive Wood to take the chair.

- 112 **Declaration** of financial or personal interest:
to receive members' declarations as to personal and/or prejudicial
interests and the nature of those interests in relation to any agenda item
None received

- 113 **Minutes** of Meeting 4th September 2025,
The Minutes, having been circulated previously, were approved and
signed by Clive Wood.

- 114 **Matters** arising
2025-26/101 footpaths, BOATS & verge obstructions
No reply from Enforcement Officer

2025-26/101 Chapel Lane-The Lane area clearance
As there is currently no LHO the matter has been passed to the Senior
Highway Maintenance Officer and the Green Infrastructure Team. A
reply confirmed this would contribute positively to their pledge to increase
tree canopy cover across the county. Steve to liaise direct.

2025-26/101 A14 junction SAG meeting 12/11/25
Central reservation flooding had been reported, Mr Trille said he would
check for this to be discussed at the meeting.
Currently the A14 is closed overnight until 29/10/25 with no access to
villages.

2025-26/101 VE Day village photograph
10 prints had been requested, printed and delivered by Mr Wood.

2025-26/102 Funds raised by children for village
Awaiting any further information from Clare Brooker

2025-26/103 Brampton Cross development
Alconbury Parish Council wishes for more participation from surrounding
villages in order that their reports are made available.

2025-26/104 Goosey Close Annual Inspection Report
Mr Wood had inspected the climbing frame and could see no defect.

2025-26/105 Defibrillator relocation
Mr Burton advised his son's property is not suitable, Mr Wood advised
that no faculty had been applied for by the PCC. It was suggested the
PCC may like to rethink this. Mr Wood to check with Mr Baker if the Spire
View location is to become available.

2025-26/106 Weir Lane

A decision is required and it was agreed that the Parish Council should apply to register ownership. Mr Thomason to complete the HMLR First Registration forms

- 115 2025-26/107 **AGAR** 2025/26 Assertion 10 & Digital Compliance
Mr Thomason and the clerk had joined a Parish Online webinar which advertised a .gov.uk email for the clerk free of charge. Mr Thomason ascertained his could be linked to the current website and in theory a .gov.uk email for the clerk should be sufficient for the Parish Council. This will be free for minimum five years and it was agreed to apply.

Digital compliance

Privacy Statement - Mr Thomason had circulated a draft website Privacy Statement - approved

Data Retention - Mr Thomason had circulated a draft Data Retention Policy to be checked against archives retention.

Thanks were given to Mr Thomason for carrying out this major project and saving the Parish Council considerable costs.

Part of the Council's IT Strategy is to ensure the website is compliant with HMG accessibility standard. As this would incur costs the Parish Council could not afford the clerk suggested citing the Disproportionate Burden Cost clause with less onerous guidelines. Mr Thomason to research this.

- 116 **Precept** 2026-2027
Draft expenditure to date had been circulated and discussed. No major expenditure is anticipated but should be fully considered at the next meeting with all councillors present.

- 117 **Accounts** – Receipts & Expenditure – 30/09/2025
The clerk presented the half year accounts. No queries raised, bank statement presented and signed by Mr Wood.

- 118 **Accounts** for consideration, approval and payments raised.
Hannah Yates 10 x VE Day photographs £21.89
A Beer clerk's expenses £129.37

- 119 **Correspondence** to include carried forward from last meeting

Assrtion 10 Parish on Line webinar S Thomason and clerk

Charles Nixon - guidance & assessment tools for thermally comfortable and safe playgrounds

KPF Littlejohn LLP acknowledgement of Certificate of Exemption
CCC remittance advice contribution towards verge cutting
HMLR letter of acknowledgement of Parish Council objection advising will be kept informed

HDC

Communications Officer Press Releases

Consultation Local Government Reorganisation

Electoral Services Team changes to Electoral Register

Democratic Services Town & Parish Council Newsletter

3rd Climate change conversation 05/11/25 Burgess Hall

Funding for food poverty
CIL funding application form
Waste Minimisation Project Officer meeting 29/09/25 Pathfinder House

CCC

LOCAL HIGHWAYS

new Asset Management System – Aurora
new highways management system newsletter
implementation of Aurora 22/09/2025
invitation to Aurora overview presentation 12/09/25
IT maintenance prior to launch of new system
Infrastructure & Project delivery Highways Reports

Local Government Reorganisation – phase 2

Definitive Map – forms for evidence promised but not received.
Katherine Barnes advised public highway more appropriate than village green

Report a Fault Highways **Reference:** 00494865

Date reported: 13/01/2025

Fault type: Missing sign to be replaced this financial year
Highways Asset Management – acknowledgement of receipt of 2025
Easton Public Rights of Way Hierarchy engagement
Green Infrastructure Team tree planting Chapel & The Lane
Traffic Management
Highways Events August, September & October
Incident reports July, August & September

Care Partnership newsletters

Cambridgeshire & Peterborough Combined Authority

Newsletters September & October

Local Nature Recovery Strategy Newsletter/consultation

NATIONAL HIGHWAYS

Alan Trille – Route Manager
A14 SAG November meeting
Forwarded to councillors
Operations East A14 closures 29/09-25/10/25 Brampton Hut to Catworth
Teams Meeting 15/09/25 & follow up video presentation

NALC & CAPALC

Invoice 2025-26 paid
Conference & AGM dates
Training dates and newsletters
Helpdesk cannot give legal advice, Weir Lane, as not engaged as legal representative
Open Spaces Society has practical advice FAQs Village & Town Greens. If it believes it applies, the council could object to the HMLR application on the basis of its village green application.

Cambridgeshire Acre newsletter

Royal British Legion Remembrance Day Wreath

SAG Meeting 12/11/25

121 Date & time of next meeting pre arranged 27/11/2025

Meeting closed 9.35pm

DRAFT